



**Executive Cabinet Minutes**  
**Monday, February 23, 2026. 9:00 AM**  
**HCTF Conference Room 151**

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**Members:**

- Dr. Zahi Atallah
- Gail Raasakka or Dr. Katie Renville (Non-Voting Member)
- Hunter Berg *Absent*
- Harrison Lucas
- Alex Herman
- Dr. Bernell Hirning
- Jenae Hunter (Non-Voting Member)

- Brenna Lordermann (Non-Voting Member) *Absent*
- Megan Kasner
- Travis Kitchens
- Brittany Mayo
- John Mercer
- Keith Olson
- Deb Halvorson
- Jim Bervig

**Action Item**

- 1) Minutes' approval for Feb. 9
- 2) Agenda additions and approval
  - a. Keith motion to approve agenda and minutes from our last meeting. Dr. Atallah seconded.
    - i. Committee approved

**Running Agenda**

- 1) Enrollment/Recruitment (Megan)
  - a. Megan shared an update about trying to get into high school sooner than most years.
  - b. Shared NDUS dashboard.
- 2) Capital Project
  - a. Working through HCTF punch list.
- 3) Legislative Update
  - a. No update shared
- 4) Personnel/Job Posting Updates
  - a. Shared spreadsheet of job posting and updates.
- 5) General Updates
  - a. Shared 4 Bears Roar discovery.

**Agenda**

1. Women's Club Flag Football discussion (Tabled, waiting for survey result)
  - a. Will report back to EC on survey results
2. Workforce Pell Grant (Dr. Atallah)
  - a. Dr. Hirning shared a history and overview of this Pell grant.
  - b. Dr. Atallah went in-depth what needed to be rewarded.
3. Policy 500 Section (Policies ready for review)
  - a. 512.06 Student Driver and Use of State Fleet

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4. Policy 700 section
    - a. 703.11 Early Retirement
      - i. Tabled to next EC meeting due to scheduled conflicts at the meeting to look over the policies.

**Department updates**

Departments shared updates.